



Ph. Office : 2464-1312
Principal : 2464-4371

Muralidhar Girls' College

P-411/14, GARIAHAT ROAD, BALLYGUNGE, KOLKATA - 700 029
(NAAC ACCREDITED - B++)

Ref. No.....

Date.....

Supporting documents for 5.1.4 (f)

Annual report of the committees motioning the activities and number of grievances redressed to prove timely redressal of the grievance

Reports of the committees

Meeting minutes of the Grievance Redressal Cell

Meeting minutes of the Anti-Ragging Committee



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Ref. No.....

Date.....

- The students submitted an application regarding the arrangement of special practical classes for lab-based subjects, post resumption of offline classes.
- The Principal forwarded the application to the Grievance Redressal Cell.
- The Grievance Redressal Cell considered the application of the students favourably and suggested to the Principal that the faculties of the lab-based subjects be asked to make arrangements for special practical classes as per the requirement of the students.
- The different departments offering laboratory-based courses were duly informed and asked to arrange for special practical classes for the students.
- Special practical as well as other classes were arranged for the benefit of the students.

Student grievance was redressed.

Kinjalkini Biswas
6.8.22

DR. KINJALKINI BISWAS
Principal
Muralidhar Girls' College
Kolkata-700029



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Ref. No.....

Date.....

- Application submitted by students for poor sanitary condition of the washrooms forwarded by Principal to Grievance Redressal Cell.
- The Grievance Redressal cell has taken up the application for facilitating actions in this regard.
- Proper action from the helping staff in the college will be monitored on a weekly basis.
- Additional provision of cleaning supplies to be procured on an emergency basis.
- A follow up on maintenance of proper sanitary condition in the washrooms to be sought from students periodically.
- The washrooms will be maintained regularly to ensure proper sanitary condition in the college premises.

Kripalini Biswas
Principal
Muralidhar Girls' College



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Principal : 2464-4371

Muralidhar Girls' College

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Ref. No.....

Date.....

- The students approached the Principal with a request to reopen the college canteen, post resumption of offline classes.
- The Principal asked the students to submit an application regarding the same.
- The students submitted the application, which the Principal duly forwarded to the Grievance Redressal Cell.
- The Grievance Redressal Cell considered the application for reopening the college canteen favourably and suggested steps for reopening of the canteen to the Principal.
- Following due process, the college canteen was reopened.

Student grievance was redressed.

Kinjalkini Biswas
6.8.22

DR. KINJALKINI BISWAS
Principal
Muralidhar Girls' College
Kolkata-700029



Muralidhar Girls' College

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Ref. No.....

Date.....

- Student application for inadequate classrooms submitted to the Principal for forwarding to the respective committees.
- The Routine Committee to be informed to look into the matter for temporary solution.
- College authority is to look into the matter for a permanent solution to this problem of lack of space.

Kingalini Bhowmik

**Principal
Muralidhar Girls' College**



Muralidhar Girls' College

P-411/14, GARIAHAT ROAD, BALLYGUNGE, KOLKATA - 700 029
(NAAC ACCREDITED - B+ +)

Ref. No.....

Date.....

- Application of the third semester students to be forwarded to the Principal.
- The application to be forwarded by the Principal to the Grievance Redressal Committee.
- Regular stocking of the vending machine to be monitored by the college authority.

Kingalini Biswas

Principal
Muralidhar Girls' College



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Ref. No.....

Date.....

- The students submitted an application regarding the maintenance and cleanliness of the washrooms to the Principal.
- The Principal forwarded the application to the Grievance Redressal Cell.
- The Grievance Redressal Cell considered the application of the students favourably and suggested to the Principal that the cleaning staff be informed of this complaint and directed to ensure regular cleaning of the washrooms.
- The cleaning staff were duly informed and instructed to maintain cleanliness of the washrooms.
- Grievance was redressed.

Kinjalkini Biswas
6.8.22

DR. KINJALKINI BISWAS
Principal
Muralidhar Girls' College
Kolkata-700029



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Ref. No.....

Date.....

Notice dated 02.05.2022

A meeting is to be held on 10.05.2022 at 1.30 pm regarding the grievances of the students. All members are requested to join positively.

Agenda:

Discussion on the complaints of the students regarding the demands for special practical classes for the lab-based subjects.

Kinjalkini Biswas
2.5.22

Dr. Kinjalkini Biswas

Principal

DR. KINJALKINI BISWAS
Principal
Muralidhar Girls' College
Kolkata-700029

Seen
Raha 2/5/22

Seen
H 2/5/22

Seen
Shammi
Chandra
2/5/22



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Ref. No.....

Date.....

Minute of the meeting dated 10.05.2022

All the members were present in the meeting and the discussion took place on the letter of the grievances sent by the students regarding the demand for holding special practical classes for the lab-based subjects. A unanimous decision was taken that these issues have to be addressed properly.

The following step will have to be taken:

- The faculties of the lab-based subjects will be asked to arrange for special practical classes for the students as per their requirements.

Signature of members:

Dr. Kinjalkini Biswas *Kinjalkini Biswas 10.5.22*

Dr. Shampriya Chowdhury *Shampriya Chowdhury 10/5/22*

Dr. Indrani Raha *Indrani Raha 10/5/22*

Smt. Sunetra Sengupta *Sunetra Sengupta 10/5/22*



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Ref. No.....

Date.....

Notice dated 25.03.2022

A meeting is to be held on 06.04.2022 at 1.30 pm regarding the grievances of the students. All members are requested to join positively.

Agenda:

Discussion on the complaints of the students regarding the demands for a canteen.

Discussion on the complaints of the students regarding the cleaning of the washrooms.

Kinjalkini Biswas
25.3.22

Dr. Kinjalkini Biswas

Principal

DR. KINJALKINI BISWAS

Principal

Muralidhar Girls' College
Kolkata-700029

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Raha
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Chow
25/3/22



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Ref. No.....

Date.....

Minute of the meeting dated 06.04.2022

All the members were present in the meeting and the discussion took place on the letter of the grievances sent by the students regarding the demand for a canteen and the cleaning of the washrooms. A unanimous decision was taken that these issues have to be addressed properly.

The following steps will have to be taken:

- The administration will look into the matter of setting up a canteen within the campus as soon as possible.
- The cleaning of the washrooms has to be done regularly.

Signature of members:

Dr. Kinjalkini Biswas

Kinjalkini Biswas 6.4.22

Principal
Muralidhar Girls' College

Dr. Shampriya Chowdhury

Shampriya Chowdhury 6/4/22

Dr. Indrani Raha

Indrani Raha 6/4/22

Smt. Sunetra Sengupta

Sunetra Sengupta 6/4/22



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Ref. No.....

Date.....

NOTICE OF THE MEETING ON 17.09.2021 Dated : 10.05.2021

This is to inform all the members that a meeting is going to be conducted on 17.09.2021 regarding the grievances of the students.

MINUTES of the meeting on 17.09.2021

It is quite surprising that again, this year, no student has complained anything and hence there

was no grievance to be addressed. The members of the Grievance Redressal Cell have unanimously decided that more support would be given to the students during this pandemic situation in all aspects along with academics. All are satisfied that the students didn't have any grievance against the college. It is of course the success of the teachers.

Kingalini Datta
Principal
Muralidhar Girls' College

Dudraui Raha



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Principal : 2464-4371

Muralidhar Girls' College

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Ref. No.....

Date.....

NOTICE OF THE MEETING ON 12.08.2020

Dated : 05.08.2020

This is to inform all the members that a meeting is going to be conducted on 12.08.2020 regarding the grievances of the students.

MINUTES of the meeting on 12.08.2020

It is quite surprising that no student has complained anything and hence there was no grievance to be addressed. The members of the Grievance Redressal Cell have unanimously decided that more support would be given to the students during this pandemic situation and all are satisfied that the students didn't have any grievance against the college.

Principal
Muralidhar Girls' College



Muralidhar Girls' College

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Ref. No.....

Date.....

NOTICE FOR THE MEETING OF GRIEVANCE REDRESSAL CELL

Dated 05.02.2020

A meeting of the Grievance Redressal Cell is to be held on 16.02.2020 at 2:15p.m. All the members are requested to join the meeting.

Agenda:

Discussion on the complaint of the students regarding the fewer number of classes for third year students.

Aparna Sen Gupta
5.2.2020

Nihar Komti Mandal
05.02.20

Kinjalkini Bhowm

Principal
Muralidhar Girls' College



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Principal : 2464-4371

Muralidhar Girls' College

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Ref. No.....

Date.....

Meeting Minutes of the Grievance Redressal Cell dated 16.02.2020

Meeting Agenda: Inadequate classroom provision based on application submitted by third year students of the college.

Date: 16.02.2020

Time: 2:15 P.M.

The meeting was presided by the Principal, Dr.Kinjalkini Biswas and the following resolutions were taken in presence of the members present in the college premises.

- Discussion regarding the complaint of the third-year students regarding fewer number of classes due to the inadequacy of classrooms in the college.
- The Routine Committee to be informed to look into the matter for temporary solution.
- College authority is to look into the matter for a permanent solution to this problem of lack of space.

Apana Sen Gupta
16.2.2020

Nihar Kanti Mandal
16.02.20

Kinjalkini Biswas

Principal
Muralidhar Girls' College



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Principal : 2464-4371

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Ref. No.....

Date.....

NOTICE FOR THE MEETING OF GRIEVANCE REDRESSAL CELL

Dated 14.11.2018

A meeting of the Grievance Redressal Cell is to be held on 22.11.2018 at 2:15p.m. All the members are requested to join the meeting.

Agenda:

Discussion on the complaint of the students regarding the lack of sanitary napkins in the sanitary napkin vending machines.

Kripalini Bisan

Aparna Sanyal 14.11.2018

Rituparna Basak
22/11/18

Rita Maj 22/11/18

Atrayee Saha

Saimin Rahman 22-11-18

Shubha Patra
Nihar Kanti Mandal



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Ref. No.....

Date.....

Meeting Minutes of Grievance Redressal Cell dated 22.11.2018

Meeting Agenda: Insufficient provision of sanitary napkins in the vending machine based on application submitted by third semester students of the College.

Date: 22.11.2018

Time: 2:15 P.M.

The meeting was presided by the Principal, Dr. Kinjalkini Biswas. The following decisions were taken in presence of the members.

- The sanitary napkin vending machine is to be repaired.
- Regular stocking of the vending machine is to be monitored by the college authority.

Kinjalkini Biswas

Principal
Muralidhar Girls' College

Aparna Sen Gupta 22.11.18

Rituparna Basak
22/11/18

Shubra Patra 22/11/18

Atraya Saha. Rita Nay.
22/11/18

Saminur Rahman 22.11.18

Nihar Kanti Mandal 22.11.18



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Muralidhar Girls' College

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Ref. No.....

Date.....

NOTICE FOR THE MEETING OF GRIEVANCE REDRESSAL CELL

Dated 05.02.2018

A meeting of the Grievance Redressal Cell is to be held on 16.02.2018 at 2:15p.m. All the members are requested to join the meeting.

Agenda:

Discussion on the complaint of the students regarding the poor sanitary condition of the washrooms.

Kingalini Biswas

Principal
Muralidhar Girls' College

Su.

Swati Chatterjee

Seem' Seemra Sengupta 5/2/18

Seem' Sudhanti Kaha 5/2/18

Shreyasi Choudhury
5/2/18

Nihar Kanti Mandal 5.2.18

Madhuri Mishra 5/2/18

A. Adhikary 5/2/18



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Ref. No.....

Date.....

Meeting Minutes of the Grievance Redressal Cell dated 16.02.2018

Meeting Agenda: Washroom hygiene based on application submitted by third semester students of the History department.

Date: 16.02.2018

Time: 2:15 P.M.

The meeting was presided by the Principal, Dr. Kinjalini Biswas. The following resolutions were taken in presence of all the members present in the college premises.

- Proper action from the helping staff in the college will be monitored on a weekly basis.
- Additional provision of cleaning supplies to be procured on an emergency basis.
- A follow up on maintenance of proper sanitary condition in the washrooms to be sought from students periodically.
- The washrooms will be maintained regularly to ensure proper sanitary condition in the college premises.

Dr.

Swati Chatteropadhyay

Sneeton Sengupta 16/2/18.

Indrani Bhaer 16/2/18

Shayoni Choudhury 16/2/18

Nihar Kanti Mandal 16.2.18

Madhuri Mahto 16/2/18

Kinjalini Biswas

Principal
Muralidhar Girls' College

A. Adhikary 16/2/18



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Ref. No.....

Date.....

NOTICE of the MEETING ON 14.05.2022

DATED:- 07.05.2022

This is to inform that a meeting of the Anti-Ragging Cell is to be held on 14.05.2022.

Kunjalkini Biswas
7.5.22

Principal
Muralidhar Girls' College

Minutes of the Meeting on 14.05.2022.

No instance of Ragging has so far been reported to the college authorities. The members have all decided to extend support and cooperation to all the students of the college.

Kunjalkini Biswas
17.5.22

Principal
Muralidhar Girls' College

Suati 17/5/22
Suati Chattopadhyay
17/5/22



Muralidhar Girls' College

P. 41116, GANAPATI ROAD, BALLYGANGE, KOLKATA - 700019
(WAS REOPENED - 8/11)

90 1900 1900 1900
90000 1900 1900

Ref No:

Page:

MINUTE of the MEETING ON 25.11.2021

DATE:- 18.11.2021

This is to inform that a meeting of the Anti-Ragging Cell is to be held on 25.11.2021.

Kinglins Das

17-11-21

Principal
Muralidhar Girls' College

Minutes of the Meeting on 25.11.2021.

No instances of Ragging has so far been reported to the college authorities. The members have all decided to extend support and cooperation to all the students of the college.

Kinglins Das

27-11-21

Principal
Muralidhar Girls' College

Dr. Anupriya
Swati Chatterjee
27.11.21



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Principal : 2484-4371

Muralidhar Girls' College

P-411/14, GARIAHAT ROAD, BALIJGUNGE, KOLKATA - 700 028
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Ref. No.

Date

NOTICE OF THE MEETING ON 05.05.2021

Dated : 05.05.2021

This is to inform all the members that a meeting is going to be conducted on 05.05.2021 regarding the grievances of the students about Anti-Ragging.

MINUTES of the meeting on 05.05.2021

It is quite surprising that no student has complained anything and hence there was no grievance to be addressed. The members of the Anti-Ragging Cell have unanimously decided that more support would be given to the students during this pandemic situation and all are satisfied that the students didn't have any grievance about Anti-Ragging against the college

Kingalini Bhowmik

Principal
Muralidhar Girls' College

Sr

Santa Chatterjee

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Principal : 2464-4371



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Ref. No.....

Date.....

NOTICE OF THE MEETING ON 18.11.2020

Dated : 10.11.2020

This is to inform all the members that a meeting is going to be conducted on 18.11.2020 regarding the grievances of the students about Anti-Ragging.

MINUTES of the meeting on 18.11.2020

It is quite surprising that no student has complained anything and hence there was no grievance to be addressed. The members of the Anti-Ragging Cell have unanimously decided that more support would be given to the students during this pandemic situation and all are satisfied that the students didn't have any grievance about Anti-Ragging against the college.

Kingalini Biswas

Principal
Muralidhar Girls' College

Swati Chatterjee



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Principal : 2464-4371

Muralidhar Girls' College

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Ref. No.....

Date.....

NOTICE OF THE ANTI-RAGGING COMMITTEE MEETING ON

DATED: 02.03.2020

This is to inform all the members that a meeting of the Anti-Ragging Committee is to be held on 09.03.2020 at 3:15 p.m. All the members are requested to be present.

MINUTES OF THE MEETING

Dated: 09.03.2020

Time: 3:15 p.m.

- No ragging cases have been recorded so far in this academic session.
- All the members of the Anti-Ragging Committee unanimously decided that the college should continue with the practice of addressing the students at the Orientation programme conducted at the start of every academic session to make them aware of ragging and reassure them that the college promotes zero tolerance for ragging.

Suati Chatterjee
9/3/20
Suati Chatterjee
9/3/20

Kupali Devi
Principal
Muralidhar Girls' College



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Principal : 2464-4371

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Ref. No.....

Date.....

NOTICE OF THE ANTI-RAGGING COMMITTEE MEETING ON

DATED: 06.03.2019

This is to inform all the members that a meeting of the Anti-Ragging Committee is to be held on 13.03.2019 at 3:00 p.m. All the members are requested to be present.

MINUTES OF THE MEETING

Dated: 13.03.2019

Time: 3:00 p.m.

- No ragging cases have been recorded so far in this academic session.
- All the members of the Anti-Ragging Committee decided that a programme should be conducted at the beginning of the next academic session to make the students aware of ragging and reassure them that the college promotes zero tolerance for ragging.
- The Principal proposed that the Anti-Ragging Committee members should address the students at the Orientation programmes held at the start of every academic session.



Kripalini Das
Principal
Muralidhar Girls' College

Minati Saha
13/3/19

Saikat Das
13.3.2019

Abhinav Das
13.3.2019



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Ref. No.....

Date.....

NOTICE OF THE ANTI-RAGGING COMMITTEE MEETING ON

DATED: 11.04.2018

This is to inform all the members that a meeting of the Anti-Ragging Committee is to be held on 19.04.2018 at 3:15 p.m. All the members are requested to be present.

MINUTES OF THE MEETING

Dated: 19.04.2018

Time: 3:15 p.m.

- No ragging cases have been recorded so far in this academic session.

Kingalini Bhowmik
Principal
Muralidhar Girls' College

Nihar Kanti Mondal
19.04.18

Chinatisaha
19.4.18

Salanda
19.04.2018

Dudraui Raha
19/04/2018

Alifun Izaa
19.04.2018